

Attainment's



SymbolSupport User's Guide





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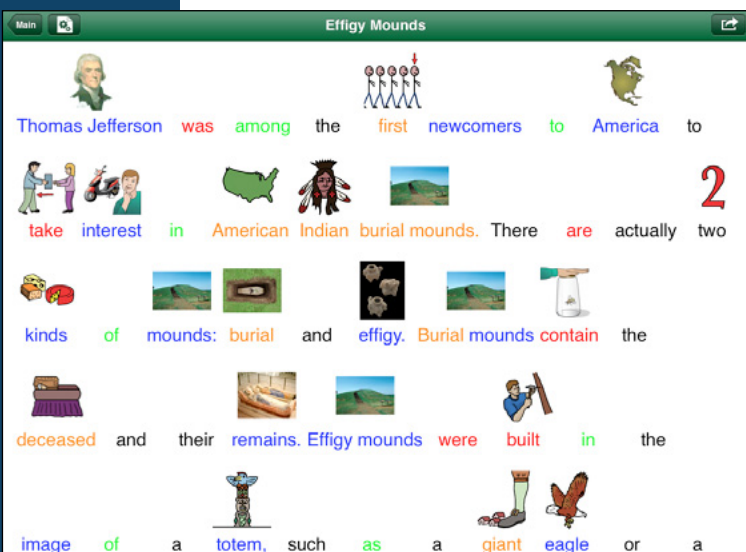
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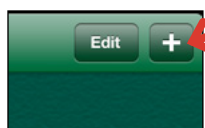
Introduction

SymbolSupport is a utility that adds symbols to text. As text is typed, symbols are automatically added. Text can also be copied from other documents and pasted into SymbolSupport where images will instantly be added. Symbols can be set above or below text. Two image libraries are included: **Slater Literacy Support Pictures™** and **GoTalk Image Library™**. There is also easy access to your camera roll and the built-in internet search for images.



Your documents can be shared as a PDF, image, or SymbolSupport document. They can be shared via Wi-Fi, emailed, printed, or saved to the camera roll.

Create Document



Tap the **+** icon in the upper right corner to create a new document. A **New Document** window will pop up. Type the document name and then tap **Create**.

The new document will open; begin to type or copy text from other sources, then paste it into this new document. Symbols are added automatically.

SymbolSupport automatically saves additions and edits to your document as they are made.



Documents created will implement characteristics from the main settings. To adjust individual document settings, while the document is open, tap the **Document Settings** icon on the menu bar in the upper left corner.



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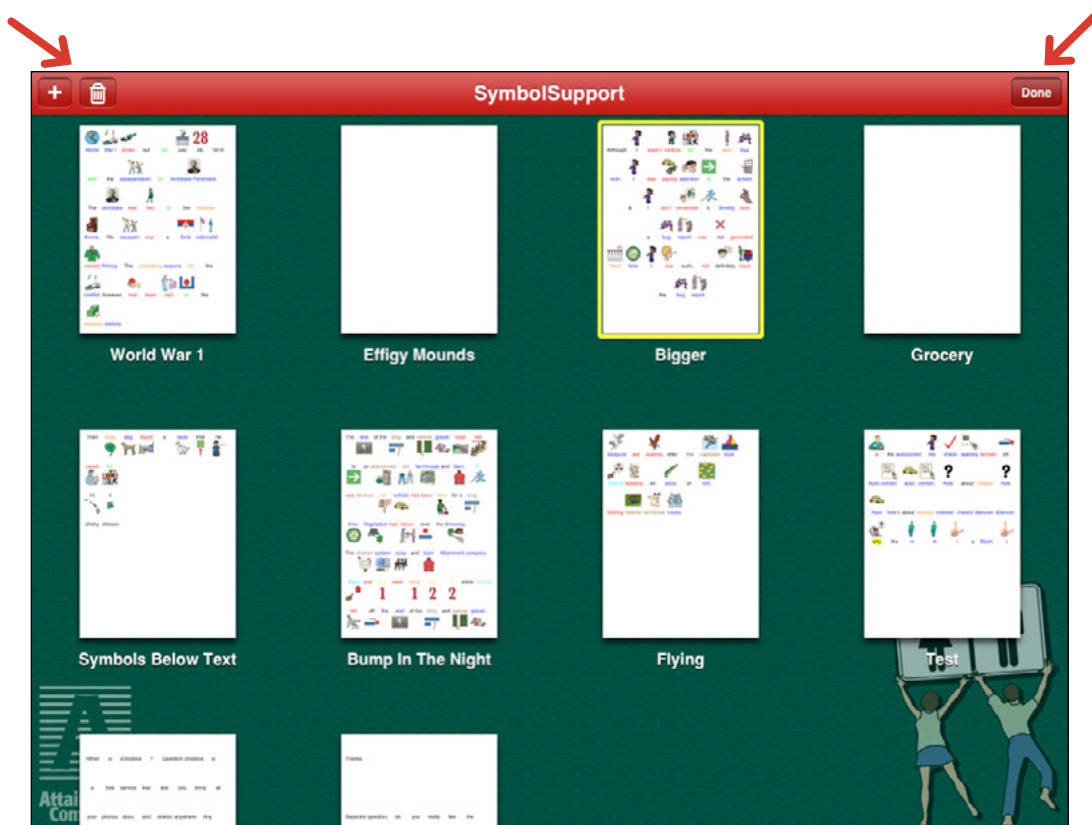
Copy/Delete/Rename Document

All documents are displayed on the main SymbolSupport page. To copy, delete, or rename a document use the **Edit** icon on the main page menu bar. (The menu bar is red in Edit mode.) Tap to select the document to copy or delete; selected documents will be outlined in yellow. When finished with Edit mode, tap the **Done** icon in the upper right corner.

To delete a document tap the **Edit** icon, tap on the document to be deleted, then tap the **Trash Can** icon on the menu bar in the upper left corner.

To copy a document, tap the **Edit** icon, tap on the document to be copied, then tap the **+** icon on the menu bar.

To rename a document, tap the **Edit** icon, then tap on the document's name. A **Rename** box pops up to edit the document's name.





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Settings

The **Settings** icon is located on the main page in the upper left corner. Documents created will reflect these settings.

Free Image Libraries

Free Image Libraries provides access to delete either of the libraries. Deleting a library will remove all the images so they will not be available for any document.

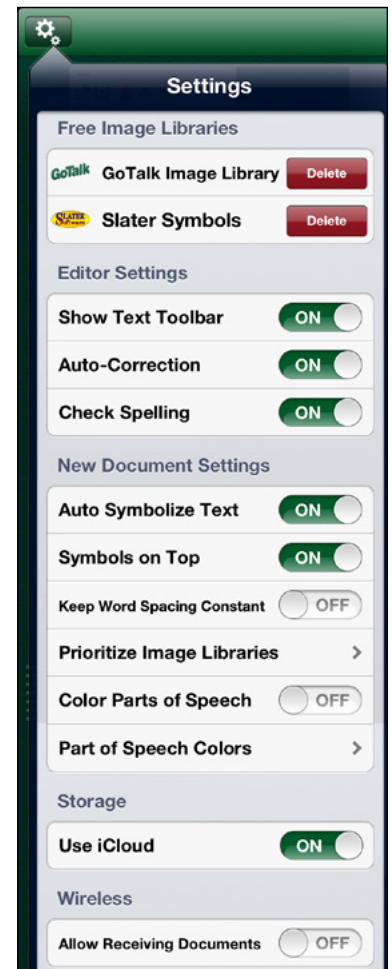
Editor Settings

Editor Settings offers features that apply when adding text to a document.

- **Show Text Toolbar**—turned on, it places a toolbar above the keyboard that provides access to bold, highlight, insert tab, insert bullets, and alignment of the text.
- **Auto-Correction**—turned on, it implements Apple's auto-correct text feature.
- **Check Spelling**—turned on, it implements Apple's auto spell check.

New Document Settings

- **Auto Symbolize Text**—turned on, it will automatically add a symbol to every word in the document. **TIP:** To create a document with a limited number of symbols, turn the Auto Symbolize Text feature off. To add a symbol, double tap on the individual word, and then select **Set Symbol**.
- **Symbols on Top**—turn off to have symbols placed below the text.
- **Keep Word Spacing Constant**—turned on, it spaces words as if each word had a symbol.
- **Prioritize Image Libraries**—select the order of the libraries that symbols will be automatically selected from. Individual libraries can also be turned off.





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- **Color Parts of Speech**—turned on, it will automatically color code the text.
- **Part of Speech Colors**—select the colors used when Color Parts of Speech is turned on.

Storage

- **Use iCloud**—turned on, it allows all devices using the same iCloud account to access the documents.

Wireless

- **Allow Receiving Documents**—turned on, it allows receiving of documents from other SymbolSupport users.



Share Documents

Open the document to share and press the **Share** icon in the upper right corner.

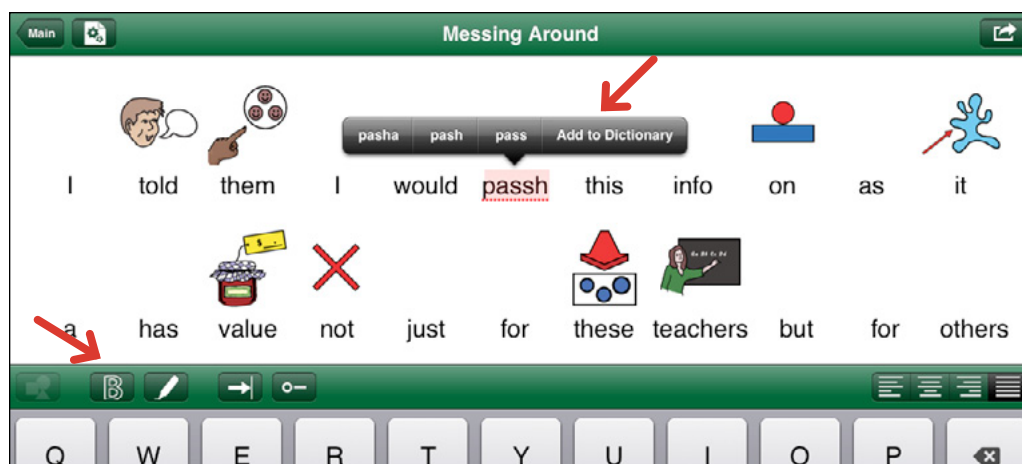
- **Send via Wireless**—Select up to 15 devices with SymbolSupport or SymbolSupport Viewer to share the document. **Note:** All of the devices must have **Allow Receiving Documents** turned on.
- **Email as a Document**—an email will be generated with the document. The document will only be able to open on an iOS device with SymbolSupport or SymbolSupport Viewer.
- **Email as a PDF**—an email will be generated with a PDF of the document. The PDF will open on any computer or iOS device.
- **Share as an Image**—the document will be saved as an image and can be emailed, uploaded to Facebook, assigned to a contact, saved to your iPad's camera roll, or printed or copied to your clipboard.
- **AirPrint**—the document can be printed to an AirPrinter or a printer connected to computer with AirPrint.



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Hints and Tips

- Speech and highlighting are provided through your iPad accessibility feature, **Speak Selection**.
- To remove a symbol from text, tap twice on the word or symbol, select **Set Symbol**, then select **No Symbol**.
- To create a document with a limited number of symbols, turn off **Auto Symbolize Text** in Settings. To add a symbol, tap twice on the word, and select **Set Symbol**.
- To use an image from your Camera Roll or an image found by an Internet search, tap twice on the word, select **Set Symbol**, select **Custom Symbols**, tap the **+** icon in the upper right corner of Custom Symbols box, then select **Camera Roll** or **Internet Image Search**.
- Incorrectly spelled words will be underlined in red, and when tapped once, will show predicted correct spelling IF **Check Spelling** is turned on in Settings.
- Bold, highlight, tab, bullets, and text alignment options are only accessible on the toolbar positioned above the pop-up keyboard. **Show Text Toolbar** must be turned on in Settings.





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Speech and Word Highlight

SymbolSupport documents can be read aloud and can include word by word highlighting. These features are brought to you by your iPad's **Speak Selection** accessibility feature. To have a document read aloud, these features need to be turned on and your document needs to be Read Only. To turn on Speak Selection tap your iPad's **Settings** icon, select **General**, tap **Accessibility**, tap **Speak Selection** to **On**. Speak Selection On offers Dialects, Speaking Rate, and Highlight Words settings. Dialects do vary slightly in pronunciation of certain sounds. Try them out; you may be surprised by what you prefer. **Speaking Rate** default setting is a relatively fast cadence. To preview your settings, press and slide the marker on the slide bar. Releasing the bar activates a spoken preview of the current settings for reading. Tap On or Off the **Highlight** feature. This highlighting is word by word.

Once Speak Selection is turned On, open the SymbolSupport document. To read using the full SymbolSupport app, open the document's settings and turn On **Read-Only**. To read using the SymbolSupport Viewer app simply open the document; all documents are Read-Only. Tap anywhere in the document then tap the Speak bubble.

Word pronunciation is through Apple's Speak Selection; pronunciation is only adjustable through the Dialect and Speaking Rate setting.

SymbolSupport Viewer App

SymbolSupport Viewer is a separate app. The Viewer can receive, read, store, and print documents that have been created in the SymbolSupport full version. This app cannot edit the documents.





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Contact Us

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Technical Support

If you have a problem running SymbolSupport, please call or email Attainment Technical Support. If possible, have your iPad nearby while we discuss solutions.

Tech Support is available weekdays from 9 am - 5 pm (CST)

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Website: www.AttainmentCompany.com